

**Albemarle Craftsman's Guild**  
**Policies for New Applicants for Active Membership**

1. The **Albemarle Craftsman's Guild** standards committee will accept crafts for application for active membership twice a year. Items may be brought or mailed to the Pasquotank County Cooperative Extension Service before the deadline dates. Screening deadlines are **February 15** and **May 15**.
2. Three or more articles of your crafts should be submitted. Different designs, different types of articles, etc. in your craft should show the depth of work you are doing in the particular craft submitted. If your craft requires special techniques or is an original design, please give that information on the application form.
3. Originality and creativity are encouraged in all crafts. Materials used, workmanship, design, utility, and color are some of the criteria used in judging by the standards committee. (Generally, crafts made from commercial kits, assembled crafts of purchased items, ceramics made from commercial molds, etc. will not be acceptable for **Guild** membership.)
4. **Craft must be made by the individuals applying.**
5. Maintaining and improving quality of crafts is of prime importance of Guild members. The acceptance of a craft does not necessarily mean the craft cannot be improved!
6. The action and decisions of the standards committee is final. However, should an applicant's craft be rejected, the applicant is encouraged to make the necessary adjustments and screen again at a later date.
7. Applicants will receive notification by mail of decisions made by the standards committee. Crafts must be picked up as soon as possible. Annual dues are \$20.00 and should be paid at screening. It will be returned if craft is not accepted.
8. New members must have a booth within the first two years of membership. Failure to participate will result in the forfeiture of membership until or unless crafts are submitted for screening and passed.
9. **All Guild** members are eligible to participate in the Albemarle Craftsman's Fair and all **Guild** activities. The Albemarle Craftsman's Fair is held on the last full weekend in October, at the Knobbs Creek Recreation Center. Hope to see you there!

NOTE: Submit 3 articles of your craft to:

**Albemarle Craftsman's Guild**

N. C. Cooperative Extension Service  
1209 McPherson Street (Post Office Box 1608)  
Elizabeth City, NC 27906-1608  
Phone: 252-338-3954

OR

Faytie Johnston  
621 Alton Street  
Elizabeth City, NC 27909  
Phone: 252-335-4680

INSTRUCTIONS:

1. Craftsman must enclose a \$20.00 check or money order for annual dues. **(It will be refunded if craft is not accepted.)**
2. Attach your name and address to each article. Be sure that they are properly packaged to avoid damage.
3. Craftsmen submit crafts to the standards committee at their own risk.
4. Craftsmen are responsible for delivery and pick-up of crafts at the Elizabeth City office. Crafts may be picked up any time after notification.
5. If craft return must be made by mail, be sure the craft is properly packed for mailing and return postage is sent in advance. (Please make arrangements for this in the Pasquotank Extension Office when craft is submitted.)
6. Deadline for Membership Application: **February 15 and May 15**

**Albemarle Craftsman's Guild**  
**Application for Membership**

Name \_\_\_\_\_

Address \_\_\_\_\_  
Street or Route and Box

\_\_\_\_\_

City State Zip

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Check/Money Order Enclosed \_\_\_\_\_

Craft  
Submitted \_\_\_\_\_

Describe method or technique in making your craft \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I have read the following guidelines for screening and will accept the decision made by the screening committee. I will not hold Albemarle Craftsman's Guild responsible for any wrong doing, damage, or theft.

Signed: \_\_\_\_\_